

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
TRANQUILITY RESOURCE CONSERVATION DISTRICT
July 8, 2024**

The Board of Directors of the Tranquility Resource Conservation District (TRCD) met in the McMullin Area Sustainability Agency Conference Room for a live and in-person meeting via MS Teams meeting protocols, on Monday, July 8, 2024, at the hour of 3:18 P.M. *Note: The MS Teams link did not work, and participation during the meeting was only in person.*

Steve Shehadey, Vice Chair presided, and Steve Haze kept the Minutes.

DIRECTORS PRESENT: Stephen Shehadey, Anthony Borges, Patrick Abercrombie, and Matt Hurley

DIRECTORS ABSENT: Jerry Radinoff, Chair

OTHERS PRESENT: Steve Haze – Executive Director

At 3:18 pm the Vice Chair declared a quorum.

PUBLIC COMMENT: There was no public comment.

GENERAL ADMINISTRATION

1. **Draft Agenda Review and Approval:** AB Motioned for approval and PA seconded. Passed unanimously.
2. **New Personnel:** Mike Chatelle and Morgan Hicks, District Operations / Technical Assistance Interns and NRCS interfaces under Conservation Cooperative Agreement (CCA). Unfortunately they were not able to be introduced due not having access via Teams. However, a brief description of their bios was shared and what their responsibilities would be.
3. **Board Minutes:** Draft meeting minutes for June 10th – PA Motioned for approval and AB Seconded. Passed unanimously.
4. **Resolution 24-01 – SDRMA Membership:** Discussion of membership requirements for insurance policy coverage – AB Motioned for approval and PA Seconded. Passed unanimously
5. **Memorandum Of Agreement (MOA) with McMullin Groundwater Sustainability Agency (MAGSA):** Required for U.S. EPA Climate Pollution Reduction Implementation Grant – PA Motioned and AB Seconded. Passed unanimously
6. **0% Loan from CARCD:** Discussion on \$37,500 application – AB Motioned and PA Seconded. Passed unanimously
7. **Investment Policy and CA Class Investment Account:** Discussed investment policy for adoption and the benefit of establishing an account with CA Class in the future when justifiable and that it is conformance with state investment laws – PA Motioned and AB Seconded. Passed unanimously

8. **Streamline Webhosting for 2024/25:** New and enhanced features including compliance with new federal accessibility law. Higher cost of approximately \$70 per month – AB Motioned and PA Seconded. Passed unanimously
9. **2024/25 Budget:** First detailed budget that included fixed non-discretionary amount of \$15,091 and discretionary expenditures of \$7,060 for a total of \$22,151 versus estimated gross net income of \$37,630. The budget is from July 1 thru June 30, 2025 based upon state's fiscal calendar with an estimated amount of \$19,211. AB Motioned and PA Seconded. Passed unanimously
10. **Re-Appointments of Current Board Members:** Shehadey, Borges, and Abercrombie are up for reappointment. Letter provided to Elections Office and Clerk for Board of Supervisors. Applications need to be submitted no later than July 19th.

11. Executive Director Report:

General: An update of activities associated with the operations was presented.

- **Relationship with UC Merced** – Had Zoom session with U.C. Merced's Chancellor Munoz and Vice Chancellor Wilson for Research on June 11th. Follow-on with Wilson to be scheduled
- **Outreach with other Area 9 RCDs** – Continuing effort to be more engaged through CCA with NRCS and other ways such as MLRP
- **CERF/CA Jobs First – Regional Committee** – Continue to actively participate. Reviewed five funding proposals. Participating in Education, Workforce Development working group.
- **Fresno COG – CCAP (Comprehensive Climate Action Plan) Steering Committee** – Nothing to report
- **Fresno COG – RTP (Regional Transportation Plan) Roundtable** – Participated in first meeting on June 26th representing agriculture
- **Accounting, Procurement/Purchasing, Procedures** – Reviewed and discussed that these policies had been developed previously working with an outside auditing firm and should be satisfactory to adopt subject to future revision as necessary. AB Motioned and PA Seconded. Passed unanimously
- **Accounting and Auditing Services** – No action currently. However, \$6,500 is allocated in the adopted budget.
- **SDRMA / Chubb Insurance quotes** – Will need to have quote comparison completed and required resolution prepared for upcoming Board meeting on the 8th of July.

12. Funding – Grant Development, Submission and/or Active

- **CARCD 0% Loan** – As noted above
 - **NRCS – Conservation Cooperative Agreement** – Working towards the planning and scheduling of the Local Working Group (LWG) meeting with the new interns
 - **Strategic Growth Council (SGC) Transformative Climate Communities (TCC) Planning Award** – Continuing pre-launch planning activities
 - **Fresno Council Of Governments (COG) Implementation Grant** – As noted in #5 of having the MOA executed and submitted to U.S. EPA by August 1st at the latest. Still awaiting outcome.
13. **SJV Natural Resources Hub** – Alexandria Miranda, CCI Regional Coordinator was not available.
 14. **NRCS Update** – Erwin, DC sent email that the number of WaterSMART applications went from 87 to a new total of 117.
 - a) **Potential development of district Carbon Management Plan** – With addition of interns this may become more feasible.

ADJOURNED TO THE REGULAR MEETING – August 12, 2024

Adjournment declared at 4:47 pm.